

Gymlingo Academy, LLC

24 S. Main St. Oconomowoc, WI 53066
(262)354-0071 gymlingo.com gymlingo@gmail.com

Parent & Students Information 2008- 2009 School Year

2008 Fall Semester Sept. 2 - Nov. 24 (Thanksgiving Break 11/25-11/29)

2008-2009 Winter Semester Nov. 30, 2008 - March 7, 2009
(Christmas & New Year Break 12/22/08-1/3/09)

2009 Spring Semester March 9 - June 6 (Spring Break 4/13-4/18)

Fee & Enrollment Policies

Annual Registration Fee due annually September 1st.

Annually (from September 1 to August 31), \$35/individual, or \$50/family.

Pro-rated after January 1st: \$25/individual, or \$35/family

From June 1 to August 31, \$10/individual, or \$15/family

The annual registration fee is non-refundable but if the member withdraws and re-enrolls within the 2008/2009 school year, there will be no additional fee charged.

Registration

Registration is accepted in the order payment is received. All classes have limited openings. Once registered, your class spot is reserved for the semester and you have the priority for continued enrollment in the following semester. Gymlingo Academy reserves the right to close classes that are full or that have less than four gymnasts enrolled. All gymnasts must re-register for summer classes due to the fact that times and days will change.

Class Level Mobility

To change levels, a student must be recommended by an instructor, or master all the skills in their present level to move on.

Notification of the change in class must be received one week before the change.

The class change must be completed through the front office.

Class Enrollment

Once registered, your class selection cannot be taken by another student until you request a change in time, level, or until you choose to withdraw from the class. You may request a class change at anytime, as space permits.

Family Discounts

A 15% discount is applied to the second child, 20% discount to the third child, and a 25% discount to the fourth child. The discount is applied to the lesser class fee.

Class Fees

Class fees are paid for the whole semester. Class fees are non-refundable. There are no credits or refunds for any missed classes.

Make Ups

1. Three personal make-up is allowed within the same semester. Make-up class need to be scheduled with the front desk to make sure appropriate level and space is available. Make-ups can also be done through open gyms. A student must be currently enrolled to qualify for a make-up class.

Gymnast Participation

Gymnasts are required to be present for warm-ups to participate in the class. Gymnasts are not allowed on equipment prior to their class and will remain in the viewing area prior to the beginning of their class.

Training Etiquette

Gymnasts are expected to pay attention, follow directions, and take turns on the equipment. Unkind, unsafe, or improper behavior will be handled as follows:

1st offense: Warning, 2nd offense: Time out, and 3rd offense: Time out for the remainder of the class and parent is informed

Attire for Boys and Girls

Boys will wear gym shorts or sweat pants and a T-shirt, tucked in. No buttons, snaps, or zippers are permitted. Girls must wear a leotard. Biking shorts may be worn over the leotard during workouts. Long hair should be tied back in a ponytail or in a style off the face and out of the eyes. Gymnastics shoes are recommended. Clean bare feet are OK. Be sure your child has clean feet before entering the floor. No jewelry of any kind will be worn during class (including bracelets, necklaces, rings, hoop earrings, or ankle bracelets.)

General Rules and Policies

Gymnasts should be dropped off at the start of their class and picked up at the completion of their class. Gymnasts of all ages wait INSIDE the building for their ride. Tell your child/children not to leave the building until you arrive to pick them up. Please tell your child/children not to leave with anyone other than you (the parent) or a ride that has been approved by you.

Your child/children are not monitored prior to and after the completion of their class, either inside or outside of the building.

Gymnasts should report any accident or injury to the instructor or business office right away.

Valuable items should not be brought to the gym. Gymlingo will not be responsible for lost or stolen items.

Gymlingo reserves the right to cancel a gymnast's membership at any time.

Parents and visitors are welcome but are asked to sit quietly in the designated areas.

Please do not talk or otherwise distract the gymnasts participating in the classes. Any interruption could result in serious injury.

It is required that children who are 12 years old or younger in the Gymlingo building or grounds must be either:

- 1) Under direct supervision of a parent or guardian; or
- 2) Registered and participating in a supervised program activity

Class Cancellation Policy

Gymlingo Academy wants to keep students and their families safe during extreme weather. We generally follow the cancellation policy of the Oconomowoc School District. If we do cancel classes, a recording will be placed on the answering machine. Please call the gym 30 minutes before your class to see if it is open. Class cancellations will also be announced as needed on the radio and TV.

For unscheduled closings, such as snowstorms, we will have a make-up class the following week, when possible.